# Meeting minutes 3

Participate: Jaideep, Jee, Alex, Jessie, Seth, Spencer

Location: GP V Block Level 4

Date: 20/08/2015.

Time: 6p.m—7p.m

**Agenda**

1. Discuss about the User story.

2. Talk about Release plan.

3. Decide which user stories will be put in the sprint plan 1.

4. Give the next week plan.

5. Discuss about the Page design and Database.

**Key decisions**

* All the new user stories should be added in Jira.
* Choose about 7 user stories which in the Release Plan 1 to put in the Sprint Plan 1.
* Database is almost completed, but need to improve and change something.
* The home page has been completed, and the LOGO draft will be finished.
* Give tasks to different members for next week. Write Release Plan and Sprint Plan 1 by all. Keep focusing on Group 44’s project.

**Announcement**:

1. All members should focus on Release plan & sprint plan.

2. (All) The complete Release plan & sprint plan need to be sent to our clients.

3. (All) We need to know the process of Group 44 as soon as possible.

*\* Please work closely with all the members and our clients to understand the project, and send your questions to them through emails (if needed).*